

A Registered Charity (No 275082)

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*Promoting Quality in Teacher Education*

**Minutes of the UCET Annual General Meeting held at 12 noon on 8th January 2019, Mary Sumner House, 24 Tufton Street, London SW1P 3RB**

Attendance

Moyra Boylan

Pat Black

Sean Cavan

Caroline Daly

Max Fincher

Julie Greer

Alex Kendall

Kevin Mattinson (Chair)

Karen McGrath

Jackie Moses

Margaret Mulholland

Trevor Mutton

James Noble-Rogers

Tanya Ovenden-Hope

Jim Pugh

Cat Scutt

Simon Thompson

Matt Varley

Alison Winson

Roger Woods

Apologies:

Linda Clarke; Rachael Harding; Emma Hollis; Rachel Lofthouse; Linda la Velle; Malcolm Thomas.

1. Welcome and Introductions

Members were welcomed.

1. Declarations of Interest

None.

1. Minutes of the previous meeting & matters arising

These were noted as accurate; there were no matters arising.

1. Financial matters:
2. *Annual report & accounts for 2017/18*

RW referred the committee to page 16. RW asked if the Executive Committee was happy to approve the report and accounts. All agreed.

1. *Report on investments*

RW referred the EC to the balance sheet on page 10 of the report.

1. *Appointment of auditors*

The Executive Committee agreed to audit process as per the last cycle and to reappoint Peters, Elworthy and Moore as auditors.

1. AOB

JNR asked RW and SC to sign off two copies of the accounts. **MF to send to PEM**.

1. Date of the next meeting: TBC.