

Draft Terms of Reference for the UCET ITE Primary & Early Years Committee

Background

The ITE Primary & Early Years Committee will meet a minimum of three times in each academic year. It will also host, as required, discussion meetings relevant to its terms of reference.

Each UCET member institution is entitled to nominate one representative to attend meetings of the Committee (or, if named representatives are unavailable, alternates). The Chair and Vice-Chair of the Committee will be elected, by postal ballot, by all members of the Committee and will serve for terms of 3-academic years.

The ITE Primary & Early Years Committee reports to, and is accountable to, the Executive Committee (of which the Chair of the Committee is a member). Reports are made through the submission of the minutes of committee meetings and through oral reports made by the Committee Chair (or, in his/her absence) the Vice-Chair at meetings of the Executive Committee. The Chair/Vice-Chair will, in addition, report back to the Committee from meetings of the Executive Committee.

Purpose of Committee

The purpose of the Committee is to:

- Advise Executive Committee, in the context of UCET's strategic plan, on all issues relating to the initial education of early-years and primary school-teachers and other primary school staff across the UK (in consultation with UCET colleagues in Northern Ireland, Scotland and Wales as appropriate).
- Provide networking opportunities for members of the committee to share information, ideas and examples of good practice in regards to the initial education of early years and primary school teaching & non-teaching staff.

In the light of the above, the committee will (amongst other things) consider:

- The content, delivery and organisation of ITE and (in liaison with CPD Committee) CPD for primary school teachers (including standards for the award of QTS and requirements regarding the structure of ITE courses).
- The education, training and development of the wider-school workforce.
- The development of professional standards for educators at different stages in their careers.
- Issues relating to the provision of education for the under-5s and their relationship with that for other children of primary school age.

Chair

Professor Michael Totterdell, BA, MA, MID, PGCE

Executive Director

James Rogers, MA, FRSA

Honorary Life-President

Mary J Russell, MBE, DEd, DLitt

Whittington House

19-30 Alfred Place

London WC1E 7EA

T: 020 7580 8000

F: 020 7323 0577

E: j.rogers@ucet.ac.uk

W: www.ucet.ac.uk

- Administrative issues relating to the recruitment of students, the delivery of programmes and the subsequent award of QTS (with particular regard to the requirements of the General Teaching Councils and governmental/statutory bodies).
- The inspection and quality assurance of courses (with particular regard to OFSTED and QAA requirements and processes).
- Recruitment to courses (including issues relating to the allocation of student places);
- Funding issues (with regard to the unit of resource, financial support for students and the payment of fees).
- In partnership with the International Committee, the international dimension of primary teacher education, including overseas student placements and the sharing of ideas and best practice with colleagues across the globe.
- In partnership with the Research & Development Committee, the implications of research findings for the committee's work.
- The development of links between UCET and other organisations with an interest in primary teacher education (including DfES, TACTYC, TDA, NAPTEC, the GTCs, OFSTED etc).
- The UCET response to public consultations relevant to the Committee's work.
- The programme and organisation of the annual UCET conference.
- Any corporate – cross-committee – issues affecting UCET and the work of its member organisations.